



**REPUBLIC OF BULGARIA  
ANTIDOPING CENTRE**



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**APPROVED:**

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**INSTRUCTION**  
**ON THE MANAGEMENT OF THE TEAM TESTING POOL OF THE  
ANTIDOPING CENTRE**

**2020**

## **CHAPTER ONE GENERAL PROVISIONS**

**Art. 1.** This procedure determines the order and the way of managing the Team Testing Pool of the Antidoping Centre.

**Art. 2.** The Antidoping Centre's Team Testing Pool might include teams/clubs of sports who meet any of the criteria listed below.

**Art. 3.** Teams/Clubs who are part of the ADC's Team Testing Pool are subject of testing both during a competition and also out-of-competition period.

**Art. 4.** (1) The Antidoping Centre determines which teams/clubs shall be included into the Team Testing Pool at the beginning of each competition period and whenever it deem it is necessary or appropriate.

(2) The list of teams/clubs is reviewed at least once every six months and updated if necessary.

**Art. 5.** This instruction is published on Antidoping Centre's website.

## **CHAPTER TWO CRITERIA FOR INCLUSION TEAMS/CLUBS IN THE ANTIDOPING CENTRE'S TEAM TESTING POOL**

**Art. 6.** (1) The criteria for inclusion teams/clubs in the Antidoping Centre Team Testing Pool are as follows:

1. A team/club in team sports that participates in sport with moderate to high risk assessment of doping use, determined by the Antidoping Centre and who competes at professional league of the relevant sport;
2. Athletes, competing in an individual sport, whose sporting activities are carried out on a collective basis as part of a team, incl national team (e.g., training, travelling and etc. ) and they spend most of the time together,

3. Each team/club under the jurisdiction of the Antidoping Centre who meets any of the factors for targeted testing, pursuant to art. 4.5.3 of the International Standard for Testing and Investigations (ISTI) (prior anti-doping rule violations, prohibited association, sudden major improvements in performance, suspicious whereabouts filing patterns and etc.);

(2) Antidoping Centre has the right to exclude a team/club from the Team Testing Pool at any time, if it determines that the team/club does not meet the criteria of the preceding paragraph.

## **CHAPTER THREE WHEREABOUTS INFORMATION REQUIREMENTS**

**Art. 7.** (1) The Antidoping Centre notifies in writing all teams/clubs directly or through the relevant licensed sporting organization upon their inclusion in its Team Testing Pool.

(2) The notification letter to the teams/clubs the Antidoping Centre sets the deadlines and the way of providing whereabouts information;

(3) Teams/Clubs that are included in the Team Testing Pool shall provide information until they are notified in written form about their exclusion from the Pool.

**Art. 8.** The whereabouts information shall be provided on a monthly basis, for each day of the month, and the deadline for the submission of the information is the last day before the upcoming month.

**Art 9.** (1) The whereabouts information shall be provided through the Anti-Doping Administration and Management System (ADAMS).

(2) Each team/club is required to select a person from the team who will be responsible for entering the information into ADAMS and notify the Antidoping Centre about the liable person.

(3) The Antidoping Centre shall create profile in ADAMS of the person under paragraph 2 and, if necessary, cooperates with the system.

(4) If the person under (2) of the current Article retires from this position, then the team/club shall inform the Antidoping Centre about his substitute and provide his personal information, needed for creating a new profile of the liable person in ADAMS, immediately.

(5) In case of a temporary disabled ADAMS environment or a technical problem with an account and occurred changes in the whereabouts information, the team/club should inform the Antidoping Centre about it via e-mail (or other channel of communication). When the ADAMS environment is enabled or the technical problems are fixed, the information should be updated in the system as soon as possible.

**Art. 10.** (1) The whereabouts information shall include the following data for each day of the month:

1. Accurate address of trainings/camps;
2. Date of trainings/camps;
3. Start and end time of each training;
4. Information regarding upcoming competitions (tournaments, official and friendly matches and etc.);
5. Overnight accommodation during training camps.

(2) When the team/club has neither training activities, nor any competitions in a certain day this shall be explicitly noted in the whereabouts information.

(3) In case of changes each team/club is required to update the submitted information as soon as possible. The information under paragraph 1 should always be complete, accurate and up-to-date.

(4) The teams/clubs and their athletes are required to be available for testing, pursuant to the submitted whereabouts information.

## **CHAPTER FOUR WHEREABOUTS FAILURES AND SANCTIONS**

**Art. 11.** Whereabouts failure for team whereabouts could be/ represents:

1. Failure to provide whereabouts information within the specified deadline;
2. Provided incomplete and inaccurate whereabouts information
3. Unsuccessful testing attempt of the relevant team/club.

**Art. 12.** (1) In case of violation of these requirements by any team/club, the Executive Director of the Antidoping Centre notifies the relevant licensed sporting organization.

(2) In case of violation of these requirements by any licensed sporting organization, the Executive Director of Antidoping Centre notifies the Minister of Youth and Sports.

**Art. 13.** Each team/club who committed a violation under art. 11 is subject to sanctions.

**Art. 14.** (1) The sanctions of teams/clubs shall be determined and imposed by the relevant sporting organization which shall inform the Antidoping Centre about their decision.

(2) The sanctions of licensed sporting organizations shall be determined and imposed by the Minister of Youth and Sports which shall inform the Antidoping Centre about his decision.

## **CHAPTER FIVE CONFIDENTIALITY**

**Art. 15.** The Antidoping Centre always stores the submitted whereabouts information in full confidentiality and uses it only for the purposes of planning, coordinating and conducting of doping control or establishment of possible anti-doping rule violations.

